



STATUTE I.W.D.A

INTERNATIONAL WORKING DOGS ASSOCIATION – PROFESSIONAL ASSOCIATION

Art. 1 - Constitution, Purposes, Headquarter and Duration

The Professional Association called International Working Dogs Association (I.W.D.A) has its headquarter established by the National Assembly . Any transfer of the registered office may be decided upon by the National Board of Directors and shall not require a formal change in the present statutes. The duration of "I.W.D.A." is not predetermined and it can be dissolved by resolution of the Extraordinary Assembly. The Association is not for profit. However, no prevailing commercial activity is expected. The Association has an international character. The Association may have peripheral locations and delegations both in Italy and abroad. The Association is independent and is not related to political parties or religious confessions, it acts without any discrimination of race, religion, sex or opinion.

Art. 2 - Purposes and Object of the Activity

I.W.D.A. associates Professionals working in the consulting profession in the various forms of corporation, including those whose activity is governed by Law 4/2013 and any subsequent modifications thereof, in particular instructors and handlers who work in security services, detection of substances, , tracking and trailing as well as instructors and dog handlers employed in social utility projects. Objectives of the Association are:

- Establish, organize and manage Registries gathering canine professionals practicing the profession of instructors or handlers working in security, detection, tracking and trailing services, or employed in social utility projects. To this end, the Registers will be divided into two sections: - Section Dog Instructors: made up of professionals with the right preparation to spread, with a variety of tools, the most advanced training techniques to enable the training of dogs and handlers to be used in operational scenarios . The section will be divided into subsections: detection, patrol, tracking, trailing, social utility - Section Dog Handlers : made up of professionals with proper preparation that can be used with their dog in operational scenarios. The section will be divided into subsections: detection, patrol, tracking, trailing, social utility.
 - Establish, organize, and manage Registries that bring together all K9 Units that have passed performance appraisal tests and are therefore ready for operational use. To this end, Registries will be subdivided into sections: detection, patrol, tracking, trailing, social ends.
 - Represent and enhance the professional community of K9 Instructors and Handlers specializing in security, detection, tracking / trailing and social utility activities, who

practice in their own or associations, companies or consulting firms the professional activity of which art. 3;

- promote the professional growth of its Associates through diversified and systematic training actions and / or programs as well as the provision of other appropriate services also under Law 4/2013 also in order to increase its professional image;
- maintain relations of participation, exchange and collaboration with similar international bodies; develop and maintain relationships with other Italian / foreign Associations / Organizations also aimed at delivering services to the Partners of both.
- promote and organize studies, research, conferences, seminars, refresher courses and joint exercises inserted into an organic context of lifelong learning;
- Publishing books, periodicals, and bulletins (excluding daily newspapers);
- Promote co-operation with zootechnical, forestry and university institutes;
- Promote, propagate, teach, develop and coordinate rescue activities and specialist technical consultancy with the help of the dog;
- Protect the interests of members by representing them in relations with the institutions.
- Look for opportunities to help members in solving their own category problems.
- Establish appropriate internal performance auditing systems for its members in order to maintain high professionalism of professional practitioners in compliance with the ethics and conduct of the professional association,
- Identify Criteria to Organize Future Professionals Training in Various Areas of Activity, Managing Training through Affiliate Training Schools, Managing Access to Your Profession Through Performance Evaluation Exams

Art. 4 - Register of instructors and handlers

The Registers of Instructors and Professional Handlers specialized in the following areas:

- Security activities
- Detection (detection of substances)
- Tracking and trailing
- Social utility projects (such as SAR, PSTD, emotional support, etc.)

It is allowed to enroll in multiple sectors. The technical requirements for admission are defined in the Regulations approved annually with the resolution of the Board of Directors. The general conditions for registration are:

- High school diploma or equivalent qualification if resident abroad



- Examination of qualification
- Certificate of Citizenship
- Criminal Records Certificate
- Certified enjoyment of civil rights
- Certificate of residence
- Receipt of member fee payment
- Dog Documents Reporting Microchip Number Only for K9 Unit

The documents in question may be replaced by self-certification where provided by law. The Board of Directors delivers the cancellation from the Registry in the event of resignation or the provision of radiation in accordance with the provisions of this Statute. The registration is valid annually and is renewed year after year after passing the validation exam and payment of the membership fee.

Art. 5 - K9 Unit Record

The Registers of K9 Units are set up to be used in the field of operation, specialized in the following sectors: - Security activities - Detection (detection of substances) - Tracking and trailing - Social utility projects It is allowed to enroll in multiple sectors. The technical requirements for admission are defined in the Regulations approved annually with the resolution of the Board of Directors. **Art.6 - Structure**

The International Working Dogs Association is organized on two levels: nationally and internally (local Networks). Local Networks (in Italy or abroad) may be set up by Assembly Resolution of I.W.D.A. They may be set up exclusively by resolution of the Assembly. Local Networks have their own organization and assets. The National Board is composed of the Board of Directors and the Board of the Founding Members of the Association. The Board of Directors consists of 6 members and is in office for 3 years. In the event of a resignation of one-half and one of its members, the Board shall lapse and new elections shall be convened by the ordinary meeting in state of urgency. The convocation in this case must take place within 24 hours of the beginning of the elections, which must take place no more than 7 days after the discharge of the board and may take place online on a platform agreed at the meeting. Local Networks are established with National Board of Direction and must be composed of at least 3 members (Regional Manager - Deputy Regional Manager - Secretary). Its belong to the National Boards of Directors

- Relations with Institutions, National and International Entities and Associations;
- Relations with mass media;
- The organization and the direction of conferences, seminars, events, scientific and statistical investigations, publications;
- Advertising of the Association at national level;
- Membership Update;
- Holding the Members' Lists;
- Relations with the Technical Department;
- National training and local training addresses

- Registry Keeping
- Economic Management of the Association
- supervising the activities of the Association
- definition of registration criteria for the Registers
- definition of the Technical Guidelines
- evaluation of registration requests
- Appointment of Examination Commissions

They compete with Local Networks:

- The address of the site's activities in the territory;
- Relations with local institutions;
- Relations with the press and local media
- Collaboration in the organization and management of conferences, seminars, events and scientific and statistical research at the provincial level

The quality of Local Network is lost for:

- Withdrawal
- Delinquencies
- Exclusion
- Discontinuation or dissolution

The notice of withdrawal must be sent in writing to the President of I.W.D.A. and operates after the Board's decision. The morosity is pronounced in writing by the Board of Directors of I.W.D.A. against the Local Network, which, if it fails to comply within 30 days of the dispute, is declared loose. This exclusion is made in writing by the Board of Directors of I.W.D.A. towards the Local Network, which, despite the prompts, does not comply with the statutory rules and regulations. The exclusion is also pronounced for serious reasons that make the Local Network's activity incompatible with the associative life of I.W.D.A. .. Local Networks are free and autonomous in their business, provided that this is not in conflict with the statutory and regulatory rules and is consistent with the objectives of I.W.D.A. .. Local Networks must comply with the General Regulations and the Decisions of the Associating Bodies.

Art. 7 - Associative Organs

They are organs of the Association: The Members Assembly: The Members' Meeting is composed of all members and may be Ordinary and Extraordinary. Each Associate may be represented in the Assembly by another Associate with a written proxy. Each Member can not receive more than two delegations. The Board of Directors: The Board of Directors consists of a number of members of not less than 6. Members of the Board of Directors remain in office for three years and are re-elected. They can only be members of the Board of Directors. The Council can use external collaborators. In the event that, for resignation or other reasons, one of the members of the Board declines its position, the Council shall replace it by appointing the first among the non-elected members until the expiry of the term of office. In the decade, more than half of the members of the Board of Directors, the Assembly must appoint a new Board. The President: The President, elected



by the Assembly, represents the Association in front of third parties and in court. In the event of his absence or impediment his duties lie with the Vice-President, appointed by the Board of Directors.

Art. 8 - Operational organs of the Association

The detailed structure of the operational bodies is deliberated annually by the Board of Directors and detailed in the Regulations implementing this Statute.

- Board of founders
- Quality and standard office
- Training office
- Scientific research and project office
- Operational office

Art.9 - Heritage, economic resources

It consist of:

- Movable and immovable property that is or will become the property of the Association;
- Any reserve funds made up of surplus funds;
- Any allowances, donations or legacies received by the Association;

The Association draws its economic resources to operate and to carry out its activities by:

- Membership fees and membership fees;
- Private Contributions;
- Contributions by the State, public bodies and public institutions aimed solely at supporting specific and documented activities and projects;
- Donations and testamentary indulgences;
- Reimbursements resulting from conventions;
- Revenues from marginal and commercial activities;

The Association's financial year begins and ends on 1 January and 31 December of each year respectively. At the end of each financial year, the Board of Directors is required to prepare the financial statements and submit it to the Members Meeting by April.

Art.10 - Members of the Association

The number of members is unlimited. Admission to membership, approved by the Board of Directors following an assessment of eligibility, is subject to the submission of a specific application by the parties concerned and to the acceptance of this Statute. The Board of Directors carries out the annotation of the new members in the members' book after they have paid the membership fee established and deliberated annually to the ordinary session. Members are divided into:

- Ordinary members. They are appointed by the Board of Directors. They can participate in all activities organized by the Association. They have the right to vote for the approval of all Assembly resolutions, the approval of the financial statements and regulations, and the election



of the governing bodies of the association. They can compete with the social affairs of the Association.

- Honorary members. They are nominated by the Board of Directors chosen among the characters who have shown themselves particularly well-versed in the Association. They are not subject to social security. Their status as Honorary Members may be revoked at any time by the Board of Directors.
- Founding members. The founding members are the signatories of the Association's constitution. They remain members of the Association except for serious and motivated reasons or because they make explicit demands for resignation. They are subject to payment of the social security fee, and have the same rights / duties as ordinary members.
- Collective members: Associations or Companies that share the Statute, Purposes and Code of Ethics of the Association. They are subject to the payment of the social security fee and have the same rights / duties as ordinary members.

Art.11 - Criteria for admission and exclusion of members

Admission to membership, deliberated by the Board of Directors, is subject to the submission of a specific application by the interested parties. Adherence to the Association is for an indefinite period, except for the right of withdrawal. The status of Member is lost:

- For withdrawal;
- For exclusion resulting from a conflicting behavior with the purposes of the Association;
- For the non-payment of the annual fee, two months after the written reminder;
- For conflicting behavior with the purposes of the Association;
- For persistent breaches of statutory obligations and internal rules;
- For unjustified absenteeism
- For criminal or civil convictions

Art. 12 - Rights and duties of Associates

Members are required:

- To observe this Statute, the internal regulations and the resolutions legally adopted by the associative bodies;
- To always maintain a worthy attitude towards the Association;
- To pay the membership fee referred to in the previous article;
- To lend their work in a personal, spontaneous and free manner;

Members are entitled to:

- To participate in all activities promoted by the Association;



- To attend the Members' Meeting with voting rights;
- To access the associative offices

Art. 13- Goods Granted

The goods are given to the members in the form of a concession of use. The destination of the goods can not be changed without the consent of the Members' Meeting. The specific clauses will be specified in a special concession form. Members may be required to make a contribution to the purchase of the goods belonging to the member's personal kit (split, PPD, etc.). Such assets will remain the property of the Member or may be redeemed by the Association at a rate established by the Members' Meeting.

Art. 14 - Free of charge of social office

Each membership duty is covered free of charge.

Article 13 - Insurance

Members are required to have a civil liability insurance policy for damages incurred directly or indirectly in the exercise of their business.

Article 14 - Intra-deductibility of member fee

Social fees are not convertible or revaluable

Article 15 - Prohibition of distribution of profits

It is forbidden to distribute, even indirectly, profits or surpluses of management, as well as funds, reserves or capital during the life of the Association. In the event of the dissolution of the Association, the assets will be donated to another Association active in the same sector.

Article 16 - Use of Logo and Logo

The use of the trademark and logos of I.W.D.A. by the Members is strictly governed by the Board of Directors to protect the image of I.W.D.A. and in application of Law 4/2013.

Article 17 - Arbitration Clause

All controversies of any kind that may arise among the associates, or between one or more associates and the Association, also in accordance with the provisions of the Code of Ethics and of the Code of Conduct and Regulations shall be submitted, with the exception of any other jurisdiction, examination and decision-making power of the Board of Directors, which will judge without any constraint and with fairness formulated evenly, that the Associates and the Association itself undertake to accept without reservation, with renunciation expressed to each appeal.

Article 18 - Referral

Except as expressly provided in this Statute, reference is made to the Italian Civil Code and to the applicable rules in force.